



ACHARYA GIRISH CHANDRA BOSE COLLEGE

(Formerly Bangabasi College of Commerce)

35, RAJKUMAR CHAKRABORTY SARANI (Scott Lane), KOLKATA - 700 009

Phone : 2352-7741 & 2352-5388 (Principal), (033) 2350-1426 (Office)

e-mail : principal@agcbosecollege.org • office201@agcbosecollege.org

website : www.agcbosecollege.org



Ref AGCBC/NOTICE-IQAC/38/21.

Date- 30-10-2021

NOTICE

A meeting of the *Internal Quality Assurance Cell (IQAC)* of the College will be held on **01-11-2021 at 12.00 noon** in the *Administrative-cum-Conference Room* to discuss the following agenda :

Members are requested to be present in the meeting and to do the needful.

Agenda.-

1. Confirmation of the proceedings of the last meeting.
2. To consider the Govt. Order GIO 1058-Edn(CS) dated-28-10-2021 regarding the commencement of Offline classes on and from 18th November, 2021.
3. To consider the alterations to be made in the routine of Sem-III and Sem-V classes so that COVID Protocols can be maintained.
4. To consider the formation and functioning of the COVID Cell.
5. To consider the Offline verification of Sem-I Students.
6. Misc.

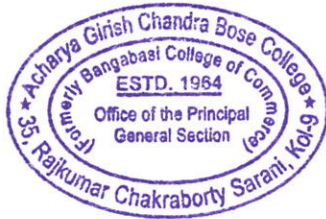
Members-

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Dr. Swarup Sen
5. Prof. Sanjay Ray
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Mampi Dhali
10. Prof. Pankaj Rajak
11. Prof. Aritrik Dutta Chowdhury
12. Prof. Basudeb Sadhukhan
13. Smt. Pratima Saha
14. Sri Parag Kanti Bhowmick

(Dr. Asit Kumar Sarkar)

Chairperson

Internal Quality Assurance Cell (IQAC)





ESTD. 1964

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Proceedings of the *Internal Quality Assurance Cell (IQAC)* Meeting of the College held on 01-11-2021 at 12.00 noon in the *Administrative-cum-Conference Room*.

Members Present:

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Dr. Swarup Sen
5. Prof. Sanjay Ray
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Mampi Dhali
10. Prof. Aritrik Dutta Chowdhury
11. Prof. Basudeb Sadhukhan
12. Smt. Pratima Saha
13. Sri Parag Kanti Bhowmick

The proceedings of the IQAC meeting held online at 12:00 noon:

Item No. 1 : Confirmation of the proceedings of the last meeting.

IQACR No. 1.1 : The minutes of the last meeting were read and confirmed.

Item No. 2 : To consider the Govt. Order G10 1058-Edn(CS) dated-28-10-2021 regarding the commencement of Offline classes on and from 18th November, 2021.

IQACR No. 2.1 : The Principal informed that a Government Order has been issued G10 105EDn(CS) Dated 28-10-2021 where the instructions for commencement of Offline classes on and from 01-11-2021 maintaining proper covid protocols has been conveyed. The IQAC members decided that a routine will be formed as per the notifications keeping three days class for each batch of students.

Item No. 3 : To consider the alterations to be made in the routine of Sem-III and Sem-V classes so that COVID Protocols can be maintained.

IQACR No. 3.1 : The Principal asked the members of the IQAC to constitute a Covid Cell as per government guidelines. The IQAC Coordinator confirmed that a committee has been formed in an online meeting held on 30-10-2021 at 8:00 pm with the following Conveners and they will have a meeting on the same date to decide upon the functioning:

Prof. Prabal Das Gupta

Prof. Aritrik Dutta Chowdhury

The Principal also informed about the inception of offline classes from 01-11-2021 in the same online meeting.

Item No. 4 : To consider the formation and functioning of the COVID Cell.

IQACR No. 4.1 : Prof. Sumana Das Mondal suggested that the routine has to be altered and re-structured as per the government order and an immediate meeting of the routine committee needs to be held in this regard and the Covid Cell will look after the regulations and maintenance of Covid Protocols in the college campus during classes.

Item No. 5 : To consider the Offline verification of Sem-I Students.

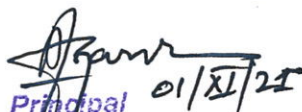
IQACR No. 6.1 : Prof. Prabal Das Gupta said that the offline verification of documents shall be done for Semester – I students before the confirmation of registration data within the month of November. It will be done by the admission sub-committee members in coordination with the College Office.

Item No. 6 : Misc.

IQACR No. 6.1 : Nothing arose

The meeting ended with a thanks to the chair.

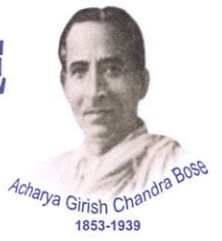



Principal 01/11/21
AGC Bose College
Kolkata-700 009



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Ref AGCBC/NOTICE-IQAC/51/21.

Date- 21-12-2021

NOTICE

A meeting of the *Internal Quality Assurance Cell (IQAC)* of the College will be held on **21-12-2021 at 2.00 pm** in the *Administrative-cum-Conference Room* to discuss the following agenda.

Members are requested to be present in the meeting and to do the needful.

Agenda.-

1. Confirmation of the proceedings of the last meeting.
2. To consider the CU Notification No. CE/RMCE/25/21 dated 14-12-2021 regarding Internal Assessment & Tutorial Examination of BA/B.Com. Sem-III/V : 2021
3. To consider the planning of Students' Week.
4. To consider the organization of an awareness programme on Student's Credit Card Scheme.
5. To consider the purchase of new books in the Library.
6. Misc.

Members-

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Dr. Swarup Sen
5. Prof. Sanjay Ray
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Mampi Dhali
10. Prof. Pankaj Rajak
11. Prof. Aritrik Dutta Chowdhury
12. Prof. Basudeb Sadhukhan
13. Smt. Pratima Saha
14. Sri Parag Kanti Bhowmick




(Dr. Asit Kumar Sarkar)

Chairperson

Internal Quality Assurance Cell (IQAC)



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Proceedings of the *Internal Quality Assurance Cell (IQAC)* Meeting of the College held on 21-12-2021 at 2.00 pm in the *Administrative-cum-Conference Room*.

Members Present:

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Dr. Swarup Sen
5. Prof. Sanjay Ray
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Mampi Dhali
10. Prof. Pankaj Rajak
11. Prof. Aritrik Dutta Chowdhury
12. Prof. Basudeb Sadhukhan
13. Smt. Pratima Saha
14. Sri Parag Kanti Bhowmick

The proceedings of the IQAC meeting held online at 1:00 pm:

Item No. 1 : Confirmation of the proceedings of the last meeting.

IQACR No. 1.1 : The minutes of the last meeting were read and confirmed.

Item No. 2 : To consider the CU Notification No. CE/RMCE/25/21 dated 14-12-2021 regarding Internal Assessment & Tutorial Examination of BA/B.Com. Sem-III/V : 2021.

IQACR No. 2.1 : The Principal informed that the Government has issued a circular to initiate planning of Students' week in the month of January 2022. The Principal requested Prof. Sumana Das Mondal and Prof. Sanjay Ray to plan the events for a successful students' week after discussion with the other faculty members. It was emphasized that covid protocols should be maintained while keeping in mind maximum participation from students.

Item No. 3 : To consider the planning of Students' Week.

IQACR No. 3.1 : The Principal informed that the Semester III and V University Examinations will be held in the month of January, 2022 and the necessary actions need to be taken regarding the same. Prof. Sanjay Ray enquired about mode of examinations and the process of internal assessment. Prof. Debolina Ghosh Das suggested that the Internal and tutorial examinations should be taken at the earliest in online mode through college LMS portal. It was seconded by all the members. It was also decided that the University examinations will be conducted through the LMS portal and scripts will be evaluated by the respective subject teachers digitally through the LMS login access and the Question papers will be reflected in the College website.

Item No. 4 : To consider the organization of an awareness programme on Student's Credit Card Scheme.

IQACR No. 4.1 : The Principal also informed that an Awareness Campaign needs to be conducted on Students' Credit Card Scheme and Scholarship programmes. Prof. Sumana Das Mondal suggested that it will be included as a part of the Students' Week Programme. Prof. Sanjay Ray, the nodal officer of Students' Credit Card Scheme seconded the proposition.

Item No. 5 : To consider the purchase of new books in the Library.

IQACR No. 5.1 : Smt. Pratima Saha said that the library archive has not been updated for the last two years due to online classes and Covid restrictions, so this year new books could be availed for the Library. The Principal approved of the suggestion and asked the IQAC coordinator to inform the respective HoDsto submit requisitions for new books by the end of January, 2023.

Item No. 6 : Misc.

IQACR No. 6.1 : The Principal reminded the NAAC Steering Committee members about the pending status of AQARs and the related documentation for the same. He informed that the work needs to be completed at the earliest.

The meeting ended with a thanks to the chair.



[Signature]
Principal 21/12/21
AGC Bose College
Kolkata-700 009



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Ref AGCBC/NOTICE-IQAC/72/22.

Date- 20-02-2022

NOTICE

A meeting of the *Internal Quality Assurance Cell (IQAC)* of the College will be held on **22-02-2022 at 2.00 pm** in the *Administrative-cum-Conference Room* to discuss the following agenda.


Members are requested to be present in the meeting and to do the needful.

Agenda.-

1. Confirmation of the proceedings of the last meeting.
2. To consider the University Examination of Sem-I Students.
3. To consider the collection of Students' feedback for Academic Session 2021-22.
4. To consider the preparation of AQAR.
5. To consider the Placement Cell Activities.
6. Misc.

Members-

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Dr. Swarup Sen
5. Prof. Sanjay Ray
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Mampi Dhali
10. Prof. Pankaj Rajak
11. Prof. Aritrik Dutta Chowdhury
12. Prof. Basudeb Sadhukhan
13. Smt. Pratima Saha
14. Sri Parag Kanti Bhowmick


(Dr. Asit Kumar Sarkar)
Chairperson

Internal Quality Assurance Cell (IQAC)





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Proceedings of the *Internal Quality Assurance Cell (IQAC)* Meeting of the College held on 22-02-2022 at 2.00 pm in the *Administrative-cum-Conference Room*.

Members Present:

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Dr. Swarup Sen
5. Prof. Sanjay Ray
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Mampi Dhali
10. Prof. Pankaj Rajak
11. Prof. Aritrik Dutta Chowdhury
12. Prof. Basudeb Sadhukhan
13. Sri Parag Kanti Bhowmick

The proceedings of the IQAC meeting held online at 2:00 pm:

Item No. 1 : Confirmation of the proceedings of the last meeting.

IQACR No. 1.1 : The minutes of the last meeting were read and confirmed.

Item No. 2 : To consider the University Examination of Sem-I Students.

IQACR No. 2.1 : The Principal informed that the Semester I University Examinations will be held by the end of February, 2022 and the necessary actions need to be taken regarding the same. Prof. Sanjay Ray enquired about the mode of examinations and the process of internal assessment. Prof. Debasish Mukhopadhyay suggested that just like Sem III and V, the Internal and tutorial examinations should be taken at the earliest in online mode through college LMS portal. It was seconded by all the members. It was also decided that the University examinations will be conducted through the LMS portal and scripts will be evaluated by the respective subject teachers digitally through the LMS login access and the Question papers will be reflected in the College website.

Item No. 3 : To consider the collection of Students' feedback for Academic Session 2021-22.

IQACR No. 3.1 : The Principal reminded that the Students' Feedback should be collected in online Google form for the final semester students. Prof. Aritrik Dutta Chowdhury was given the responsibility to take necessary actions for collecting the feedback at the earliest from the different academic stakeholders.

Item No. 4 : To consider the preparation of AQAR.

IQACR No. 4.1 : The NAAC Coordinator Prof. Sumana Das Mondal said that the online documentation for AQARs are in the process of updation and it needs to be collated in the AQAR sheet along with necessary data entries. The Principal added that the AQARs will have to be approved by the GB of the college in the next meeting.

Item No. 5 : To consider the Placement Cell Activities.

IQACR No. 5.1 : The meeting was drawn to a close on the note that the IQAC will effectively function and act keeping in mind the next cycle of NAAC.

Item No. 6 : Misc.

IQACR No. 6.1 : Nothing arose

The meeting ended with a thanks to the chair.



Signature
Principal 22/02/22
AGC Bose College
Kolkata-700 009



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Ref 169/AGCBC/NOTICE-M/1/22.

Date- 23-05-2022

NOTICE

A meeting of the *Internal Quality Assurance Cell (IQAC)* of the College will be held on **25-05-2022 (Wednesday)** at **2.00 pm** in the *Administrative-cum-Conference Room* to discuss the following agenda.

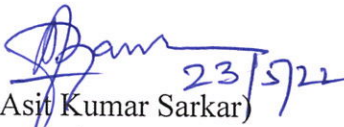
Members are requested to be present in the meeting and to do the needful.

Agenda.-

1. Confirmation of the proceedings of the last meeting.
2. To consider the Provisional Accreditation of the College (PAC) as per NAAC guidelines.
3. To consider the submission of the pending AQAR.
4. To consider the promotion under CAS of
 - a) Dr. Badal Barai, *Asst. Professor in Commerce*
 - b) Smt. Pratima Saha, *Librarian*
5. To consider the Institutional Development Programme.
6. To consider the review of the progress of the works under different criterion of the SSR.
7. Misc.

Members-

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Dr. Swarup Sen
5. Prof. Sanjay Ray
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Mampi Dhali
10. Prof. Pankaj Rajak
11. Prof. Aritrik Dutta Chowdhury
12. Prof. Basudeb Sadhukhan
13. Smt. Pratima Saha
14. Sri Parag Kanti Bhowmick


(Dr. Asit Kumar Sarkar)
Chairperson

Internal Quality Assurance Cell (IQAC)



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Proceedings of the *Internal Quality Assurance Cell (IQAC)* Meeting of the College held on 25-05-2022 (Wednesday) at 2.00 pm in the *Administrative-cum-Conference Room*.

Members Present:

1. Dr. Asit Kumar Sarkar
2. Prof. Sumona Das (Mondal)
3. Prof. Debolina Ghosh Das
4. Prof. Sanjay Ray
5. Dr. Swarup Sen
6. Prof. Prabal Dasgupta
7. Dr. Debasish Mukhopadhyay
8. Dr. Priyanka Shah
9. Prof. Pankaj Rajak
10. Prof. Aritrik Dutta Chowdhury
11. Prof. Basudeb Sadhukhan
12. Smt. Pratima Saha
13. Sri Parag Kanti Bhowmick

The proceedings of the IQAC meeting held online at 2:00 pm:

Item No. 1 : Confirmation of the proceedings of the last meeting.

IQACR No. 1.1 : The minutes of the last meeting were read and confirmed.

Item No. 2 : To consider the Provisional Accreditation of the College (PAC) as per NAAC guidelines.

IQACR No.2.1 : The Principal informed that NAAC has provided a provision for PAC (Provisional Accreditation where three years of Academic output can be considered for registration and accreditation. The NAAC steering committee was given the detailed brochure and the NAAC Coordinator Prof. Debolina Ghosh Das assured that the Committee would meet and decide on the PAC guidelines and take necessary actions for the same.

Item No. 3 : To consider the submission of the pending AQAR.

IQACR No.3.1 : The Principal asked about the status of the pending AQARs. The IQAC Coordinator Prof. Sumana Das Mondal assured that the needed data sheets have been prepared and the AQARs will be ready for uploading in about a month after the Student Satisfaction Survey data is collated and analysed for further review.

Item No. 4 : To consider the promotion under CAS of

a) **Dr. Badal Barai, Asst. Professor in Commerce**

b) **Smt. Pratima Saha, Librarian**

IQACR No.4.1 : Promotion under CAS in respect of a) **Dr. Badal Barai, Asst. Professor in Commerce &** b) **Smt. Pratima Saha, Librarian** of the College were considered & approved the Principal & IQAC Co-ordinator were authorized to take necessary action regarding the preparation of documents & the Selection Committee be formed for the purpose of promotion under CAS.

Item No. 5 : To consider the Institutional Development Programme.

IQACR No.5.1 : The IQAC Co-ordinator placed the Institutional Development Programme. After discussion, resolved that it would be considered with minor corrections on it.

Item No. 6 : To consider the review of the progress of the works under different criterion of the SSR.

IQACR No.6.1: Deferred for next meeting. It would be considered after submission of all pending AQARs.

Item No. 7 : Misc.

IQACR No.7.1 Nothing arose



[Signature]
Principal 25/05/22
AGC Bose College
Kolkata - 700 009